.

Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

**City of Kirkland**

**City of Redmond**

**City of Mercer Island**

**City of Issaquah**

P O Box 97010 Mail Stop PSEPS, Redmond,WA 98073-9710 8701 160th Avenue NE, Redmond, WA 98052 tel (425) 556-2515 fax (425) 556-2517

**EXECUTIVE BOARD**

**SUMMARY OF MINUTES**

April 11, 2024 Virtual Meeting

10:30 a.m.

PRESENT: Kurt Triplett

ALTERNATES: Malisa Files (Angela Birney), Joseph Todd (Diane Carlson), Jeff Magnan (Jessi Bon)

ABSENT: Mary Lou Pauly

OTHERS PRESENT: Mark Hagreen, Kale Fong

1. Call to Order

The meeting was called to order at 10:32 a.m. by Kurt Triplett, who presided.

1. Roll Call

Joseph Todd arrived at 10:34 a.m.

3. Approve Agenda

Jeff Magnan motioned to approve the agenda, it was seconded by Malisa Files and carried 3-0.

4. Consent Agenda

a) Approval of the minutes of February 8, 2024

Malisa Files motioned to approve the Consent Agenda, it was seconded by Jeff Magnan

and carried 3-0.

5. Reports

a) PSERN – Mark Hagreen

Mark Hagreen reported PSERN has $8 million in excess levy funds and is considering doing a full system configuration review. They will use the funds to improve the system with items discovered during the review.

Joseph Todd arrived at 10:34 a.m.

Mark Hagreen reported other items PSERN is considering are reprogramming of the system’s 17,000 radios to remove the ability to operate on the old system and upgrading sites that are running on generator power. There are still 412 BDAs that still need to be transitioned, replaced or turned off. Advisory work groups are also being created. Kurt Triplett added that the funds need to be used for capital expenses.

b) EPSCA – Mark Hagreen

Mark Hagreen summarized EPSCA’s radio site decommissioning and agency dissolution activities. EPSCA’s sites are fully decommissioned save Horizon Heights because NORCOM requires Horizon Heights to operate the microwave system for their Fire alert and paging system. EPSCA is in progress of transferring the lease and frequency licenses to NORCOM.

Kurt Triplett left at 10:59 a.m. and returned at 11:01 a.m.

Reserve funds will be utilized until agency dissolution. The RCB will have a final reserve fund disbursement which will help with decommissioning costs.

6. Action

a) Election of Chair and Vice Chair – Mark Hagreen/Kurt Triplett

Jeff Magnan nominated and motioned Kurt Triplett for Chair, it was seconded by Joseph Todd

and carried 4-0.

Jeff Magnan nominated and motioned Malisa Files for Vice Chair, it was seconded by Joseph Todd and carried 4-0.

7. Other/Information

8. Executive Session - None

9. Adjourn

Being no further business, meeting ended at 11:10 a.m.

Next Meeting

Calendared for

May 9, 2024