.

Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

**City of Kirkland**

**City of Redmond**

**City of Mercer Island**

**City of Issaquah**

P O Box 97010 Mail Stop PSEPS, Redmond,WA 98073-9710 8701 160th Avenue NE, Redmond, WA 98052 tel (425) 556-2515 fax (425) 556-2517

**EXECUTIVE BOARD**

**SUMMARY OF MINUTES**

July 9, 2020 Virtual Meeting

10:30 a.m.

PRESENT: Kurt Triplett

ALTERNATES: Malisa Files (Angela Birney), Steve Heitman (Jessi Bon), Jay Hagen (Brad Miyake),

Scott Behrbaum (Mary Lou Pauly)

ABSENT:

OTHERS PRESENT: Mark Hagreen, Scott Hatfield, Kale Fong

1. Call to Order

The meeting was called to order at 10:32 a.m. by Kurt Triplett, who presided.

1. Roll Call

3. Approve Agenda

 Steve Heitman motioned to approve the agenda, it was seconded by Jay Hagen and carried 5-0.

4. Consent Agenda

 a) Approval of the minutes of December 12, 2019 & February 13, 2020 – Scott Hatfield

 b) Approval of payment vouchers (checks 7241-7419 in the amount of $844,344.96) and

 credit card purchases (from 12/10/18-12/31/19 in the amount of $14,965.37) for 2019

 Jay Hagen motioned to approve the Consent Agenda, it was seconded by Steve Heitman and

 carried 5-0.

5. Action

a) Nomination and election of Chair and Vice Chair of the EPSCA Executive Board – Scott Hatfield

Steve Heitman nominated and motioned to elect Kurt Triplett as Chair of the EPSCA Executive Board and it was seconded by Jay Hagen and carried 5-0.

Steve Heitman nominated and motioned to elect Malisa Files as Vice Chair of the EPSCA Executive Board and it was seconded by Jay Hagen and carried 5-0.

Steve Heitman nominated and motioned to elect Kale Fong as EPSCA Secretary/Treasurer, it was seconded by Jay Hagen and carried 5-0.

 b) American Tower Lease renewal – Scott Hatfield

Scott Hatfield reported that the American Tower lease is up for renewal and that American Tower typically leases in 5 year increments. It is possible that PSERN will be up and running before that time and that EPSCA will need to continue to pay on the lease without having to use the space. Scott Hatfield will have the Kirkland legal department review the lease for the Executive Board’s approval at a future Board meeting.

6. Reports

 a) PSERN - Scott Hatfield, Kurt Triplett

Scott Hatfield reported that our Legacy system is continuing to operate with the status quo maintained. Annual preventative maintenance is almost complete at all sites. The PSERN Joint Board has approved the 0.2 mile test grid after receiving test results that 0.1 and 0.2 mile test grids yield substantially similar results. The PSERN Joint Board has also approved the usage of the additional in-building coverage tower, King 5 Tower due to its well-maintained history.

b) Training & Transition Coordinator – Mark Hagreen

Mark Hagreen reported on milestone movement within PSERN’s IMS. Project construction is continuing to move forward. PSERN interlocals and SLAs are continuing to be approved. Sixty out of 62 leases are now complete. Mark Hagreen advised that if agencies are going to buy additional radios, there will be approximately a 38% discount but this discount does not extend to radio accessories. Please contact PSERN for details on radio purchases. Final inventory counts will be due to PSERN in January 2021. There was discussion regarding encryption. Mark Hagreen advised to have encryption as a capability so that it may be used if necessary. Encryption is an individual subscriber agency decision due to PSERN by December 15, 2020.

Kurt Triplett reported that the Joint Board continues to be focused on not running out of funds. A more detailed budget was requested by the Joint Board and there are some fully funded budget categories that are anticipated to not be utilized. Due to these funds, barring unforeseen circumstances, PSERN should not run out of funds at completion. The Joint Board has approved funds to expedite construction and is working to ensure the system will work as promised.

7. Other/Information

8. Executive Session

9. Adjourn

Being no further business, meeting ended at 11:17 a.m.

Next Meeting

Calendared for

August 13, 2020