.

Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

**City of Kirkland**

**City of Redmond**

**City of Mercer Island**

**City of Issaquah**

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**EXECUTIVE BOARD**

**SUMMARY OF MINUTES**

September 12, 2019 Redmond City Hall

10:30 a.m. Council Conference Room, Lobby Level

 Redmond, Washington

PRESENT: Andrea Snyder, Malisa Files, Kurt Triplett

ALTERNATES: Mike Mandella (Steve Heitman), Andy Adolfson (Jay Hagen)

ABSENT:

OTHERS PRESENT: Karen Reed, Dave Jokinen, Scott Hatfield, Mark Hagreen, Kale Fong

1. Call to Order

The meeting was called to order at 10:40 a.m. by Kurt Triplett, who presided.

1. Roll Call

3. Approve Agenda

Malisa Files motioned to approve the Agenda, it was seconded by Andrea Snyder and carried 5-0.

4. Consent Agenda

 a) Approval of Minutes of July 11, 2019 – Scott Hatfield

Andrea Snyder motioned to approve the Consent Agenda, it was seconded by Malisa Files and carried 5-0.

5. Action

6. Reports

 a) Karen Reed Presentation – Karen Reed

Karen Reed presented the draft materials for the upcoming Future of EPSCA Summit to the Executive Board. She reviewed a set of options for EPSCA’s future and considerations that will need to be made regardless of which option is chosen when PSERN assumes the responsibilities for EPSCA’s functions. The Executive Board voiced a preference for an option that would allow for the ability to be more “hands-on” in the beginning and phase-out as necessary with the possibility of transitioning from one option to another as PSERN operations continue.

b) PSERN – Scott Hatfield, Kurt Triplett

Scott Hatfield reported that despite not having many meetings due to the summer months, PSERN is continuing to move forward, particularly on the construction front. There is no consensus amongst the advisory groups on how to handle the BDA transition to the new system. Scott Hatfield predicted that a hybrid option will be derived from the 5 options that will be presented. The transition will take nine months or more. Regarding annual BDA testing, Day Wireless has agreed to rent radios with specialized testing templates to entities that need them. Kurt Triplett reported that he has requested that PSERN agreements be packaged by PSERN in a manner that will allow them to be easier understood and processed by member entities.

c) Training & Transition Coordinator – Mark Hagreen

Mark Hagreen reported there has been no update to the master schedule due to the project team and Motorola unable to agree upon a schedule. When the conflict is resolved, the master schedule will be updated. Site construction is proceeding forward, however, the I-90 and Highway 2 sites will not be complete until next summer but this will not affect the primary bounded area. Currently, only 10 leases are left to be executed. All EPSCA radio inventories have been submitted and dispatcher training has begun on time.

7. Other/Information

8. Executive Session

9. Adjourn

Being no further business, meeting adjourned at 11:52 a.m.

**Next Meeting**

**Scheduled for:**

**October 10, 2019**

**10:30 a.m.**