.

Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

**City of Kirkland**

**City of Redmond**

**City of Mercer Island**

**City of Issaquah**

P O Box 97010 Mail Stop PSEPS, Redmond,WA 98073-9710 8701 160th Avenue NE, Redmond, WA 98052 tel (425) 556-2515 fax (425) 556-2517

**EXECUTIVE BOARD**

**SUMMARY OF MINUTES**

April 12, 2018 Redmond City Hall

10:00 a.m. Council Conference Room, Lobby Level

 Redmond, Washington

PRESENT: Kurt Triplett, Emily Moon

ALTERNATES: Ron Harding (John Marchione), Mike Mandella (Steve Heitman)

ABSENT: Brad Miyake

OTHERS PRESENT: Dave Jokinen, Nicole Jackson, Scott Hatfield (by phone), Kale Fong

1. Call to Order

The meeting was called to order at 10:05 a.m. by Kurt Triplett, who presided.

1. Roll Call

3. Approve Agenda

Mike Mandella motioned to approve the agenda, it was seconded by Emily Moon and carried 4-0.

4. Consent Agenda

 a) Approval of Minutes of February 8, 2018

Emily Moon motioned to approve the Consent Agenda, it was seconded by Mike Mandella and carried 4-0.

5. Discussion & Action

 a) EPSCA Operations & Training Coordinator – Scott Hatfield

Scott Hatfield proposed to add an additional person to EPSCA staff. This individual will coordinate between EPSCA subscriber agencies and assist in the transition between our current system and the PSERN system. There is going to be a tremendous amount of training and testing in the future and this individual will communicate this information to the subscriber agencies each step of the way.

Emily Moon motioned to authorize the Executive Director to finalize job description, job posting and recruitment process to the May meeting, it was seconded by Mike Mandella and carried 4-0.

6. Reports

 a) Rebanding

Scott Hatfield reported that the officer wait time reimbursements are almost complete. EPSCA is still waiting to reimburse 2 subscriber agencies. Following the completion of reimbursements, EPSCA will submit a request for the balance of the Sprint/Nextel monies and undergo an audit process.

 b) PSERN

Kurt Triplett reported that PSERN is within budget and holding steady with the usual issues of site leases and in-building coverage. The in-building task force has created a list of options to address the in-building coverage and those will be presented at the next PSERN meeting. Scott Hatfield reported that the main issue facing the PSERN Joint Board is balancing the time and cost of the current project with the in-building coverage issue. There is only a finite amount of time the current system can be kept functioning and with leases still unsigned, adding more leases would lengthen the amount of time it would take to get the new system online. The stress on our current system must be alleviated. Kurt Triplett added that the EPSCA Executive Board will have to decide how to choose their PSERN representative in the future.

7. Other/Information

Elections will be held at the next Executive Board Meeting in May.

8. Executive Session

9. Adjourn

Being no further business, meeting adjourned at 10:57 a.m.

**Next Meeting**

**Scheduled for:**

**May 10, 2018**

**10:00 a.m.**