.

Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

**City of Kirkland**

**City of Redmond**

**City of Mercer Island**

**City of Issaquah**

P O Box 97010 Mail Stop PSEPS, Redmond,WA 98073-9710 8701 160th Avenue NE, Redmond, WA 98052 tel (425) 556-2515 fax (425) 556-2517

**EXECUTIVE BOARD**

**SUMMARY OF MINUTES**

December 13, 2018 Redmond City Hall

10:00 a.m. Council Conference Room, Lobby Level

 Redmond, Washington

PRESENT: Kurt Triplett, Jane Christenson, Emily Moon

ALTERNATES: Mike Mandella (Steve Heitman), Paul Davidson (Jay Hagen)

ABSENT:

OTHERS PRESENT: Dave Jokinen, Malisa Files, Scott Hatfield (by phone), Mark Hagreen, Kale Fong

1. Call to Order

The meeting was called to order at 10:07 a.m. by Kurt Triplett, who presided.

1. Roll Call

3. Approve Agenda

Emily Moon motioned to approve the amended agenda, it was seconded by Jane Christenson and carried 5-0.

4. Consent Agenda

 a) Approval of Minutes of November 8, 2018

b) 2019-2020 Budget and Rate – Option 1

Emily Moon motioned to approve the Consent Agenda, it was seconded by Jane Christenson and carried 5-0.

5. Action

6. Reports

 a) PSERN – Scott Hatfield, Kurt Triplett

Scott Hatfield reported that the new Norway Hill tower is 1 foot shorter than planned but we are still waiting confirmation from Bothell. Originally, it was believed to be 4 feet shorter. Kurt Triplett reported that he did not see the training and transition plan on PSERN’s agenda. Mark Hagreen reported seeing an email in which the PSERN Joint Board was to be briefed on training and transition in February 2019. Currently, PSERN is focused on towers and leases. The lease issues are being elevated to the Executive level. Scott Hatfield reported that one of the potential tower sites to boost in-building coverage for EPSCA’s area is Bellevue City Hall.

b) Transition & Training Coordinator – Mark Hagreen

Mark Hagreen reported that he has completed his site visits at EPSCA user agencies and has been updating the contact lists for radio management and sharing this information with PSERN. He is also sending a monthly newsletter on PSERN progress to user agencies. In addition to concentrating on dispatch readiness coordination, Mark is also advising Operations of the pending PSERN inventory request to assist in the ordering of the first radios for the new system. Eastside Fire and Rescue and Kirkland Fire have requested to take part in the pilot tests for radio deployment and training processes. Some agencies are requesting early deployment due to age of their current radios.

7. Other/Information

Due to a change in the ARCH Board meeting schedule, 2019 EPSCA Executive Board meetings will move to 10:30 a.m.

8. Executive Session

9. Adjourn

Being no further business, meeting adjourned at 10:46 a.m.

**Next Meeting**

**Scheduled for:**

**December 13, 2018**

**10:00 a.m.**