Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

**City of Kirkland**

**City of Redmond**

**City of Mercer Island**

**City of Issaquah**

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**OPERATIONS COMMITTEE**

**SUMMARY OF MINUTES**

April 26, 2018 Redmond Public Safety Building

1:30 p.m. Media Conference Room

 Redmond, Washington

PRESENT: Greg Tryon, Chris Wilson, Tim Day, Pat Arpin, Chuck Heitz

ALTERNATES: Jason Fisher (Sheryl Mullen), Tim Carpenter (Todd Aksdal)

ABSENT: Dave Schlaegel, Tim Dahl, Dave Jokinen, Gary Anderson

OTHERS PRESENT: Scott Hatfield (via phone), Kale Fong

1. Call to Order

The meeting was called to order at 1:34 p.m. by Greg Tryon, who presided.

1. Roll Call

3. Approve Agenda

Pat Arpin motioned to approve the amended agenda, it was seconded by Tim Day and carried

7-0.

4. Consent Agenda

1. Approval of Minutes of January 25, 2018

Pat Arpin motioned to approve the consent agenda, it was seconded by Tim Day and carried

7-0.

5. Discussion

 a. EPSCA Operations & Training Coordinator – Scott Hatfield

Scott Hatfield reported that as PSERN rolls out and we are further into the project, there will be increased workload with regards to testing and new equipment that will require training. In response to this need, the Executive Board has approved the concept of a new position within EPSCA, the Operations & Training Coordinator. This new position will be an individual from the operations world that has the ability to coordinate between PSERN, EPSCA and EPSCA’s subscriber agencies. The position will likely last approximately three years in order to smoothly transition to the PSERN system.

6. Reports

 a) Rebanding – Scott Hatfield

Scott Hatfield reported that EPSCA has been reimbursing subscriber agencies for Rebanding officer time. This is nearly complete and then the audit process with Sprint/Nextel will begin.

b) PSERN – Scott Hatfield

Scott Hatfield reports that the In-building Task force has completed the report and set of options to be presented to the PSERN Joint Board tonight. The options vary from doing nothing to adding 28 towers with a cost benefit analysis for each option. The Joint Board will have to weigh the additional time it will take to enact one of these options versus the risk to the current system as it moves towards its end of life.

7. Other Information

8. Executive Session

 None

9. Adjourn

 Being no further business, the meeting was adjourned at 1:57 p.m.

**Next Meeting**

**Calendared for**

**May 24, 2018**