Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

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**OPERATIONS COMMITTEE**

**SUMMARY OF MINUTES**

January 25, 2018 Redmond Public Safety Building

1:30 p.m. Media Conference Room

 Redmond, Washington

PRESENT: Dave Jokinen, Greg Tryon, Chris Wilson, Tim Day, Gary Anderson, Pat Arpin,

 Steve P. Thomas, Todd Aksdal

ALTERNATES: Jason Fisher (Sheryl Mullen)

ABSENT: Dave Schlaegel, Tim Dahl

OTHERS PRESENT: Scott Hatfield (via phone), Kale Fong

1. Call to Order

The meeting was called to order at 1:34 p.m. by Dave Jokinen, who presided.

1. Roll Call

3. Approve Agenda

Jason Fisher added Report Item 6d. Radio outage in December

Greg Tryon motioned to approve the amended agenda, it was seconded by Tim Day and carried 9-0.

4. Consent Agenda

1. Approval of Minutes of September 28, 2017

Greg Tryon motioned to approve the consent agenda, it was seconded by Todd Aksdal and carried 9-0.

5. Action Items

6. Reports

 a) End of year report including personnel changes

Scott Hatfield provided a summary of 2017 which highlighted the staffing maneuvers that have recently occurred at EPSCA. He suggested a regular Operations status call and addressed issues regarding delays in BDA approvals and Radio ID activation.

b) PSERN current status and issues

Scott Hatfield reported that PSERN has 3 primary areas of concern. Overall, the project has been extended by 12 months and there is a budget overrun that can be covered by contingency funds. There are plans in place to mitigate these issues and improve budget and timeliness. A separate task force has been formed to mitigate the issue of in-building coverage. During the earlier phase of the project, it was assumed that if the signal strength was increased at the street level, then the in-building coverage would also increase. Although this is true in many instances, there are some instances where it does not hold true due to a variety of unforeseen factors. PSERN has recognized this issue and has created a task force to provide options in response to this issue. Some of the prevailing ideas (but not adopted) are adding towers to the system, adding in-building systems to problem buildings and mobile repeaters. The current system equipment is having vendor lifecycle issues. Technicians that are familiar with our current system are becoming scarce. Our vendor, Motorola, has been tasked to find a solution.

1. Rebanding

Scott Hatfield reported that Rebanding is physically complete. EPSCA is preparing for Sprint/Nextel’s audit. In the next few months, subscriber agencies will be able to bill EPSCA for officer and depot time for reimbursement and EPSCA, in turn, will be reimbursed by Sprint/Nextel.

1. Radio outage in December 2017

Jason Fisher reported that a radio outage occurred on December 20th at 22:47 and took down 2 network radio spots and it took CenturyLink and Frontier 47 and a half hours to put it back in place. Redmond Dispatch did not have priority for repair because the affected portions were not considered 911 components. Also, Homeland Security Telephone Priority Restoration code needed to be applied for. This incident prompted the application process but it takes up to 45 days to be issued the code. Scott Hatfield advised that PSERN was unable to completely eliminate leased lines but that alternative paths will be in place that will lower the possibility of this incident occurring in the new system. Each PSAP will have two geographically redundant non-co-located pathways coming in and out of the PSAP as a requirement. The other PSAPs in EPSCA’s area will be advised of the TSP Restoration process after Redmond Dispatch completes the process.

7. Other Information

Dave Jokinen provided an updated PSERN timeline and is willing to share information from his PSERN meetings with other committee members. Carla Clark from PSERN is also available to come to subscriber agencies to disseminate PSERN information.

8. Executive Session

 None

9. Adjourn

 Being no further business, the meeting was adjourned at 2:51 p.m.

**Next Meeting**

**Calendared for**

**February 22, 2018**