

Executive Board

City of Bellevue
City of Kirkland
City of Redmond
City of Mercer Island
City of Issaquah



Eastside Public Safety
Communications Agency

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**OPERATIONS COMMITTEE
SUMMARY OF MINUTES**

September 22, 2016
1:30 p.m.

Kirkland Police Department
Commons Conference Room
Kirkland, Washington

PRESENT: Mike Murray, Pat Arpin, Charlie Gorman, Gary Anderson, Greg Tryon

ALTERNATES:

ABSENT: Dave Jokinen, Marty LaFave, Joe Sanford, Chris Wilson, Tim Dahl, Micki Singer

OTHERS PRESENT: Andrew Johnson, Scott Hatfield, Jessie Morgan

1. Call to Order

The meeting was called to order at 1:35 p.m. by Mike Murray, who presided. The absence of a quorum was noted for the record.

2. Roll Call

3. Approve Agenda

Pat Arpin motioned to approve the agenda, it was seconded by Charlie Gorman.

4. Consent Agenda

a) Approval of Minutes of August 25, 2016

Charlie Gorman motioned to approve the consent agenda, it was seconded by Greg Tryon.

5. Reports

a) PSERN Update

Scott Hatfield reported that PSERN is working on getting maps of predicted in-building coverage that will compare the in-building coverage of our current system against the future system in apples-to-apples fashion. This will not change the way the system is built. The results from these maps will affect the forward momentum of the new system. Leasing of site difficulties is anticipated to cause delays in construction of the new system. This will not impact the EPSCA subscriber area, most of the leasing difficulties are with DNR lands.

b) 2017/2018 EPSCA Budget and 2017 Access Fee

Scott Hatfield disseminated the 2017/2018 budget proposal. EPSCA is on track with the 2016 budget thus far except for contracted and engineering services due to unforeseen expenditures. Scott presented three budget options for 2017 and 2018, respectively. The budget options varied in the amount of the subscriber rate and replacement reserves. The Executive Board has indicated an interest in rate smoothing for the transition from EPSCA to PSERN as well as the return of the monies in the state pool back to the Principal cities. On the capital projects front, Scott advised that he would like to buy new radios for the office, replace the two older EPSCA vehicles with one final, new vehicle and replace the failing Horizon Heights generator. The 2018 subscriber rate is higher than the 2017 rate due to the absence of over collection of fees. However, the 2018 rate is still lower than our present subscriber rate. After 2018, the goal of EPSCA will be to maintain the rate as flat as possible so that the subscribers will not experience a large jump to the forecasted PSERN rate. Scott will be requesting action from the Operations Committee at the next October meeting regarding this budget proposal.

Greg Tryon left at 2:22 p.m.

6. Action Items

a) Motorola Service Contract Renewal

Scott Hatfield reported that the Motorola Service Contract is up for renewal. In addition to our usual contract, site vendor access service has been added for \$16,000 per year. The budget line item for vendor maintenance will stay the same as last year. There were no objections from the Operations Committee to bring this contract to the Executive Board's next meeting due to timing. There is another Operations Committee meeting before the Executive Board meeting, but since the contract expires on October 31, there is not another Executive Board meeting. Northshore Fire, Kirkland Police, Kirkland Fire, Issaquah Police and Lake Forest Park Police access service and maintenance on their subscriber radios as a pass-thru transaction under this contract. The total contract is \$236,050.92 less the pass-thru amount of \$53,976.00.

7. Other Information

8. Executive Session

None

9. Adjourn

Being no further business, the meeting was adjourned at 2:25 pm.

Next Meeting

October 27, 2016